

ANNE ARUNDEL COUNTY
COMMUNITY MEETING

DATE: _____ PROJECT NAME: _____

TYPE OF PRODUCT(S) (RESIDENTIAL TOWNHOUSE, SINGLE FAMILY, COMMERCIAL, ETC):

TAX ACCOUNT #: _____

TAX DISTRICT: _____ COUNCIL DISTRICT: _____

COUNTY COUNCIL PERSON _____

TAX MAP: _____ BLOCK: _____ PARCEL(S): _____

ZONING: _____ CRITICAL AREA? CIRCLE ONE: Y / N IF YES, CIRCLE DESIGNATION: LDA / RCA / IDA

WATER TYPE (CIRCLE ONE): EXISTING/PLANNED/NO PLANNED SERVICE

SEWER TYPE (CIRCLE ONE): EXISTING/PLANNED/NO PLANNED SERVICE

ELEMENTARY SCHOOL: _____ OPEN or CLOSED (CIRCLE ONE)

MIDDLE SCHOOL: _____ OPEN or CLOSED (CIRCLE ONE)

HIGH SCHOOL: _____ OPEN or CLOSED (CIRCLE ONE)

PROPERTY LOCATION AND INTERSECTING STREETS:

SKETCH PLAN FINAL PLAN PRELIMINARY PLAN SITE DEVELOPMENT PLAN

PROPOSED MEETING (PRESUBMITTAL, POST-SUBMITTAL) and PROJECT DESCRIPTION:

OWNER _____

DEVELOPER _____

COMMUNITY MEETING DATE / TIME: _____

MEETING LOCATION AND ADDRESS: _____

Meetings shall be held within five (5) driving miles of the development site; however, if in the opinion of the Planning & Zoning Officer, the five mile restriction is impracticable, then the meeting shall be held at a location as may be authorized by the Planning & Zoning Officer.

COPY OF SCALED MAP OF MEETING LOCATION IS ATTACHED FOR MEETING LOCATION (REQUIRED) YES, MEETING IS WITHIN 5 DRIVING MILES OF SITE.

CONTACT PERSON FOR PROJECT: _____

Submitted by: _____

Telephone # and Email address: _____

NOTICE REQUIRED TO BE SENT TO:

- All lot owners within 175 feet of the property to be subdivided
- The President of any community or homeowners' association of any subdivision that is located within 175 feet of the proposed subdivision, or proposed Site Design Plan (See Associations list on County web site)
- The Office of Planning and Zoning, Research & GIS Division
- The Assistant Planning & Zoning Officer - Development Division
- The County councilmember of the Councilmanic District in which the subdivision or Site Design Plan is located and, if the property abuts another Councilmanic district, to that County councilmember.
- County Research Division will forward information for AA County Web Site meeting date. (Required)

See Instructions for the Code requirements for SUBMISSION MEETINGS (on County web site or County Code Sec.17-2-107)

Meetings required within the six-month period before the submission of subdivision of property that adjoins a residentially zoned and developed lot, and to a site development plan for commercial, industrial or institutional development that adjoins a residentially zoned and developed lot and to a SDP or subdivision that proposes direct impact to environmentally sensitive areas. See County Code – Section 17-2-107)

For office use: DATE RECEIVED: _____ DATE NOTICE TO WEB SITE: _____

ATTACHMENT

MINIMUM REQUIRED DISCUSSION POINTS FOR PRE-SUBMITTAL COMMUNITY MEETINGS

The following list represents the **MINIMUM** information that must be presented at the Pre-Submission Community Meeting. Please confirm with a checkmark that all items have been addressed and the required information provided. This checklist must be submitted with the minutes from the meeting:

- ___ 1. Project Name (if known).
- ___ 2. Zoning of the property.
- ___ 3. Water and sewer type (public or private well and septic).
- ___ 4. Impacted schools and whether they are open or closed.
- ___ 5. Number of proposed lots.
- ___ 6. Type of proposed residential product (single family, townhouse, multifamily, etc.)
- ___ 7. Approximate road configuration.
- ___ 8. Approximate location of environmental features on the site.
- ___ 9. Impact of the proposed development on the environmental features.
- ___ 10. If the site is in the Critical Area, a delineation of those portions within the IDA, LDA, and/or RCA.
- ___ 11. Conceptual storm water management.
- ___ 12. Any modifications that might be required (if known at the time of the meeting).