

**OFFICE OF PLANNING & ZONING
DEVELOPMENT DIVISION
REQUEST TO INSPECT OR RECEIVE COPIES OF PUBLIC RECORDS**

PLEASE READ ITEMS A-E & COMPLETE ITEMS A-D

APPLICATION INFORMATION

A. Applicant's name and address (please print):

Elizabeth Rosbag
P.O.# 852
Arnold, MD 21012

B. Date:

5/3/18

C. Telephone Number:

443-603-7118

D. Describe or identify the records that you want to inspect or copy-

(Note- Maximum of three [3] files per person/day unless special arrangements are made with OPZ)

modification # 15479 + 15479A
35 Old Frederick Road

E. Coin-operated copy machines are available to the public to copy files/pages as needed. Individual copies of plats may be copied on the 4th floor in the Map Room if you are accompanied by the Planner-on-Duty (\$5.00 per sheet). For larger orders, this office will send out the request to a printing company which may take a week to 10 days.

There is a retrieval fee from off-site storage as follows:

PER FILE (24-48 hour service)	\$ 23.30
Emergency/Rush Fee - Same Day Service (additional)	\$ 78.85

Payment required prior to file retrieval

****FEES ARE SUBJECT TO CHANGE BASED ON INCREASED COST TO
OFFICE OF PLANNING AND ZONING WITHOUT GENERAL NOTICE**

(RETRIEVAL OF FILE ACCOUNT # IS - 1001.6550, Miscellaneous Revenue)